

WHETSTONE FIELD PRIMARY SCHOOL

Schoolgateway

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Headteacher: Mr S. Cox



February 2020

Dear Parent/Guardian

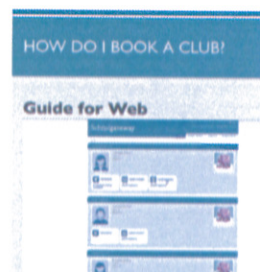
As you are aware, we are a cashless school and use the Schoolgateway payment system.

This allows you to make online payments for trips, Nursery fees, after school clubs for Reception – Year 6 and PAWs.

This not only offers busy parents an alternative and often easier and faster way to make payments to school, it also means that parents will receive a text or app notification of any reminders specific to your child or of a new trip/after school event, taking away the reliance on satchel mail and lost letters home.

After half term we will be implementing an online booking system for PAWs bookings, rather than the paper booking forms. The booking system will be open from Monday 10th February to allow you to book in advance for sessions dated 24th February onwards. This will be shown on your Schoolgateway account under 'PAWs After School' or 'PAWs Morning'. Once the relevant option has been selected you will be able to 'Make a Booking'. From here you can choose your session (either the **advance booking** session or a **booking made within 24 hours**. It is worth noting there is an additional charge of £2 for bookings made within 24 hours so it is always better to book in advance wherever possible).

You are able to choose the days you wish to book your child into PAWs and once the sessions have been selected you can click onto '**Book**' which will take you onto the payment screen. **Specific sessions must be booked** before payment is made. If you are having difficulty you can go to the help page (via the 3 dots at the top of the screen on the app) and search 'How Do I Book a Club?' and watch a short video explaining the process.



Please note there will be a change in PAWs charges after half term with an increase of 50p per session. Meaning an advance booked Morning Session will cost £3.50 and the Afternoon Sessions £4.50 (3.15pm-4.45pm) and £6.50 (3.15pm – 5.30pm). This is the first price increase for a while and our prices remain very low compared with many other schools.

Remember we must have your correct mobile number and email address to enable Schoolcomms to work – please contact the office if your details have changed.

Many thanks for your co-operation.

Yours sincerely

Mr S Cox



INVESTOR IN PEOPLE

