



# Whetstone Field Primary School

WHETSTONE FIELD PRIMARY SCHOOL  
Beaufort Way, Aldridge, Walsall, WS9 OHJ Tel: 01922 743498  
email: office@whetstonefield.co.uk  
website: www.whetstonefield.co.uk  
*Headteacher: Mr S. Cox*

15<sup>th</sup> January 2021

Dear Parents/Carers of EYFS and KS1 Children,

I am writing to update you on some changes we are making to our remote learning for children who are not currently attending school.

In EYFS and KS1 we are continuing to use Tapestry to share the resources and work with you and your children. I apologise for the issues that some of you had with the service earlier this week. Unfortunately, Tapestry has some server issues due to the amount of people logging in all over the country which caused problems for many of you. We will continue to monitor this closely and if we continue to experience issues then we will look at other alternatives. As a backup, we have created Google accounts for all children in EYFS and KS1 which would allow us to use Google Classroom in the future if we need to.

It is lovely to see the work that the children have been doing at home so please try and upload work back to Tapestry so the teachers can see it and comment!

In Key Stage 2 (Years 3 to 6) we are experimenting with some teacher video interaction at certain times during the day. From feedback we have had from parents of younger children we know that many of you value the flexibility of being able to do the work at a time that suits you, so we are not looking to bring any live video elements into EYFS and KS1 at this stage. I am hoping to do some recorded assemblies and stories with the younger children at some point soon - this will be posted on Tapestry when they are available to view.

***Please do not feel that you have to complete every bit of work set for every day. We understand how difficult it can be to carry out the work that is set for a wide variety of reasons. Nobody will be criticising you if you miss a lesson or even a whole day! Please just do what you can when you can.***

## ***Keeping in touch calls***

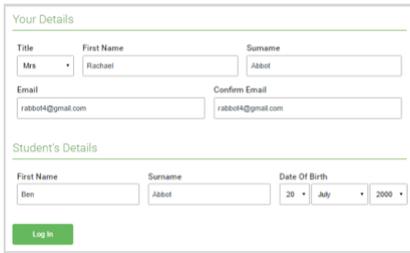
In addition to this, we are also putting in place an opportunity for you and your child to have a quick chat with their class teacher if they are not currently attending school. This is very informal and just gives you and us an opportunity to discuss anything at all – how you are getting on, any work issues, anything we as a school can help with during lockdown etc. We just want to make sure that families that are not in school at the moment are doing OK.

These sessions will be booked using the online parents' evening system that we used back in November. Each teacher has allocated a certain block of time each week for you to book a slot. Instructions for doing this are as follows:



# Parents' Guide for Booking Appointments

Browse to <https://whetstonefield.schoolcloud.co.uk/>



Your Details

Title: Mrs, First Name: Rachael, Surname: Abbot

Email: rabbot4@gmail.com, Confirm Email: rabbot4@gmail.com

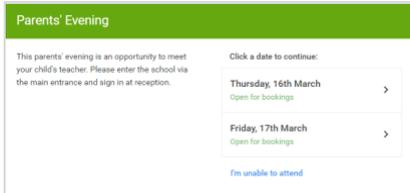
Student's Details

First Name: Ben, Surname: Abbot, Date Of Birth: 20 July 2000

Log In

## Step 1: Login

Fill out the details on the page then click the *Log In* button. A confirmation of your appointments will be sent to the email address you provide.



Parents' Evening

This parents' evening is an opportunity to meet your child's teacher. Please enter the school via the main entrance and sign in at reception.

Click a date to continue:

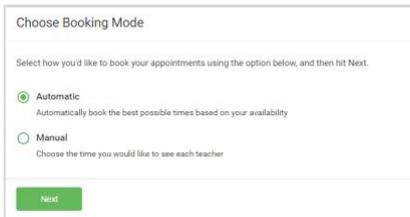
Thursday, 16th March  
Open for bookings

Friday, 17th March  
Open for bookings

I'm unable to attend

## Step 2: Select Parents' Evening

Click on the date you wish to book. Unable to make all of the dates listed? Click *I'm unable to attend*.



Choose Booking Mode

Select how you'd like to book your appointments using the option below, and then hit Next.

Automatic  
Automatically book the best possible times based on your availability

Manual  
Choose the time you would like to see each teacher

Next

## Step 3: Select Booking Mode

Choose *Automatic* if you'd like the system to suggest the shortest possible appointment schedule based on the times you're available to attend. To pick the times to book with each teacher, choose *Manual*. Then press *Next*. We recommend choosing the automatic booking mode when browsing on a mobile device.



Choose Teachers

If there is a teacher you do not wish to see, please untick them before you continue.

Ben Abbot

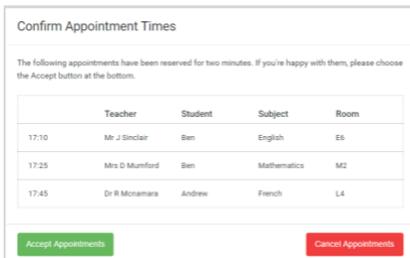
Mr J Brown (SENCO)

Mrs A Wheeler (Class 11A)

Continue to Book Appointments

## Step 4: Choose Teachers

If you chose the automatic booking mode, drag the sliders at the top of the screen to indicate the earliest and latest you can attend. Select the teachers you'd like to book appointments with. A green tick indicates they're selected. To de-select, click on their name.



Confirm Appointment Times

The following appointments have been reserved for two minutes. If you're happy with them, please choose the Accept button at the bottom.

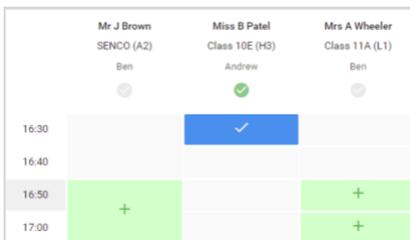
Teacher	Student	Subject	Room
17:10 Mr J Sinclair	Ben	English	E6
17:25 Mrs D Mumford	Ben	Mathematics	M2
17:45 Dr R Monama	Andrew	French	L4

Accept Appointments

Cancel Appointments

## Step 5a (Automatic): Book Appointments

If you chose the automatic booking mode, you'll see provisional appointments which are held for 2 minutes. To keep them, choose *Accept* at the bottom left. If it wasn't possible to book every selected teacher during the times you are able to attend, you can either adjust the teachers you wish to meet with and try again, or switch to manual booking mode (Step 5b).



	Mr J Brown (SENCO)	Miss B Patel (Class 10E (H3))	Mrs A Wheeler (Class 11A (L1))
16:30	Ben	Andrew	Ben
16:40			
16:50	+		+
17:00	+		+

## Step 5b (Manual): Book Appointments

Click any of the green cells to make an appointment. Blue cells signify where you already have an appointment. Grey cells are unavailable. To change an appointment, delete the original by hovering over the blue box and clicking *Delete*. Then choose an alternate time. Once you're finished booking all appointments, at the top of the page in the alert box, press *click here* to finish the booking process.



My Bookings

Teacher	Student	Subject	Room
16:30 Mr J Brown	Ben	English	E6
16:50 Mrs A Wheeler	Ben	Mathematics	M2
17:10 Mr J Brown	Ben	English	E6
17:25 Mrs D Mumford	Ben	Mathematics	M2
17:45 Dr R Monama	Andrew	French	L4

## Step 6: Finished

All your bookings now appear on the *My Bookings* page. An email confirmation has been sent and you can also print appointments by pressing *Print*. Click *Subscribe to Calendar* to add these and any future bookings to your calendar. To change your appointments, click on *Amend Bookings*.

Nursery: 21st January 13.10 - 14.20 or 28th January 13.10 - 14.30  
Reception: 19th January 13.10 - 14.50 or 26th January 13.10 -14.50  
Year 1: 18th January 13.00 - 14.00 or 25th January 13.00 - 14.00  
Year 2: 18th January 11.00 - 12.00 or 25th January 11.00 - 12.00  
Year 3: 21st January 11.25 - 12.15 or 28th January 11.30 -12.15  
Year 4: 20th January 14.05 - 14.55 or 27th January 14.05 - 14.55  
Year 5: 20th January 13.30 -14.30 or 27th January 13.30 -15.00  
Year 6: 20th January 13.30 -14.30 or 25th January 13.30 - 15.00

As mentioned in the guide above, please visit <https://whetstonefield.parentseveningsystem.co.uk> to book your appointments.

Login with the following information:

Child's First Name:

Child's Surname:

Child's DOB:

Parent's Name:

Please bear with us whilst we implement these new systems. I'm sure there will be teething problems along the way but we do our best to fix them as soon as we can! Can I thank you once again for your continued support during this very difficult time for everyone. It's an ever-changing situation for us all and it's so helpful that we are able to work together to try and provide the best for all of our children.

If you have any queries, please email [parent@whetstonefield.co.uk](mailto:parent@whetstonefield.co.uk) and we will do our very best to help.

Yours faithfully

Mr S. Cox  
Headteacher